Class Day and Commencement 2019

Class Day will be held on Monday, June 3, and Commencement will occur on Tuesday, June 4. We ask for your cooperation with work and parking assignments as described.

Nonessential Services

Staff members not performing essential services on Commencement day will have an early dismissal at 2:00 p.m. We encourage you to talk with your supervisor to:

- Clarify whether you are required to work on either or both Class Day and Commencement
- Confirm that you are permitted to leave early on June 4
- Request vacation days or work from home throughout the period of May 31 through June 4 (planned vacation time is not charged on Tuesday after 2:00 p.m.)

Essential Services

On June 4, essential services nonunion biweekly-paid employees who work from 2:00 to 5:00 p.m. will earn one and one-half times regular pay for hours worked, or until the end of the regular schedule, whichever is earlier. Other conditions related to overtime may also apply. Refer to the essential services policy. Union employees should refer to their contracts.

Parking Assignments

Information Posted on the Commencement Website.

Monday, June 3: Faculty and staff involved with Commencement events should park in their usual lots.

Tuesday, June 4: Faculty and staff who normally park in West Garage and lots 16 or 28 are reassigned on Tuesday, June 4, rain or shine, as follows:

<table>
<thead>
<tr>
<th>Normal Lot</th>
<th>Reassigned Lot</th>
</tr>
</thead>
</table>
| West Garage | Lot 21 by Jadwin Gymnasium  
If lot 21 becomes full, officers will redirect you to park in the adjacent Fitzrandolph field. Use Fitzrandolph Road to access these locations. |
| 16, 28 | Lot 20 located south of lot 16  
If lot 20 becomes full, officers will redirect traffic to an alternative parking location. |

Handicap or Medical Permits
Faculty and staff who have handicap or medical parking permits may park in their usual or specially assigned parking locations.

<table>
<thead>
<tr>
<th>University Vehicles</th>
<th>Normal Lot</th>
<th>Reassigned Lot</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Garage</td>
<td>Lot 20 by 8:00 a.m. and through 5:00 p.m.</td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>28</td>
<td></td>
</tr>
</tbody>
</table>

**TigerTransit Shuttle Service Information**

On Monday, June 3, the TigerTransit Central Line shuttle service will be available from 4:30 a.m. to 7:00 p.m. On Tuesday, June 4, shuttle service is available between main campus and lot 21 and between main campus and the shuttle stop located in lot 16/23. If work locations are relatively near the parking lots, employees are encouraged to walk to and from their offices to alleviate shuttle bus congestion.

- Service will be provided from 4:30 a.m. to 7:00 p.m. with additional capacity scheduled during peak hours.
- Service is available from lot 21 to West Garage and up and down Elm Drive.
- Service is available from lot 16/23 and West Garage up and down Elm Drive.
- At all times, shuttle service will run north to Alexander Hall and out the North Gate.
- During Class Day and Commencement, service will end at Dillon Gym.

Shuttle service to and from lot 21 and main campus is as follows:

- A special connector shuttle to and from lot 21 and West Garage will be provided for employees who work in New South and surrounding buildings.
- East Commuter Shuttle will be provided for employees to and from lot 21 connecting to the eastern edge of campus.
- Employees whose work locations are along Washington Road may find the lot 21 Shuttle more convenient.

**Access to the Activities and the Front End of Campus Around Nassau Hall**

Vehicular access and mobility around Nassau Hall will be constrained due to the location of ceremonies and the number of guests.

Class Day, the Hooding ceremony, and Commencement will be webcast live on Media Central. Tickets will be required for entry to Class Day and Commencement sites. More information about Commencement events can be found on the [Commencement website](#).

If you have questions about transportation and parking, contact Transportation and Parking Services at 8-3157. For questions regarding scheduling and other staffing matters, contact your [senior human resources manager](#).

We appreciate everyone’s assistance and cooperation.